**National Chung Hsing University Mentee Promotion Plan (Evaluation)**

1. Profile (to be filled out by the mentee)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name |  | School (Center) |  | | Department/Institute/  Center/Program/Office | |  |
| Start Date | (YYYY/MM/DD) | Term of Appointment | Until  (YYYY/MM/DD) | | Promotion Deadline | | (YYYY/MM/DD) |
| Extensions | □ For \_\_ years upon approval by the \_\_th Faculty Review Committee in the \_\_\_\_\_academic year  □ None | | | Job Transfer | | □ From \_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD) to\_\_\_\_\_\_\_\_\_\_ (YYYY/MM/DD)  □ None | |

1. Targets (to be filled out by the mentee)

|  |  |
| --- | --- |
| Dates (Semesters) | Target Plan (per semester, with promotion as the end goal) |
| 4th |  |
| 3rd |  |
| 2nd |  |
| 1st | Proposal and completion of promotion |

1. Past Review Results (areas and ratios to be stipulated and filled in by the **department**)

|  |  |  |  |
| --- | --- | --- | --- |
| Year | Areas/Ratio | Final Points | Review Committee Resolutions/Suggestions |
|  | Teaching/30% |  |  |
| Research/50% |  |
| Service/20% |  |

(Please add columns if content exceeds this space)

(Please continue onto the back of the page for Self-Evaluation)

1. Self-Evaluation **(required fields)**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Description of Progress | 1. Current Status:   |  |  |  | | --- | --- | --- | | Areas | Departmental Standards (minimum) | Explanation | | Teaching |  |  | | Research |  |  | | Service |  |  |   2. Summary of latest research achievements **(table of contents, abstract, number of pages and words for monographs or number, dates, and progress of submissions and publications) to be reported to the NCHU Faculty Review Committee:** | | |
| Assistance Required |  | | |
| Date | (YYYY/MM/DD) | Signature |  |

1. Advices and Assessment to List Under Supervision (to be filled out by the Department and College)

|  |  |  |  |
| --- | --- | --- | --- |
| Unit | Advices for Promotion | Supervision Required | Seal of Director/Dean |
| Department |  | □ Yes □ No, please explain: | Date: |
| College |  | □ Yes □ No, please explain: | Date: |

Notes:

This form will be compiled by the NCHU Personnel Office and submitted to the NCHU Faculty Review Committee for reference. Those assessed to be listed under supervision shall fill out the Profile and Advice Records of their Promotion Plan before the next semester.